

Live Action Narrative & Animation Production Funding Application Form

You should only compete this application form if you are the lead producer and the rights holder of the project. If your project needs further development before presenting as an investment proposal then you should explore our Development Funding, or our BFI NETWORK Wales funding programmes, dependent on your experience level.

You will not be able to complete this application form correctly until you have read the Production Funding guidelines and we advise you to refer back to them as you complete the form. Please confirm that you have read our guidelines.

Your Funding Request

What is your funding request from Ffilm Cymru in GBP?	£
Date of application	

About You

Name of Applicant	
Name of Company	
Link to Companies house	
Link to Company IMDB	
Address	
Postcode	
Telephone Number	

Email Address:	
Website:	
No. of feature length projects you have led on which have been released in cinemas via a distributor:	

About Your Project

Project Title	
Synopsis (max 200 words)	
Genre(s) AND production type (animation, documentary or live action)	
What language(s) is your project in?	

<p>Is the project based on existing IP (for e.g a novel, play or podcast)? <i>Do you own, or are in the process of obtaining, the rights (including any underlying rights) in the project?</i> <i>If yes, please provide a link to this IP and indicate the status of your option agreements.</i></p>	
<p>Is the project structured as an international co-production? <i>If so, please state with which countries and companies and whether they are confirmed.</i></p>	

Your Core Team

Please indicate whether they are resident in Wales and or born in Wales, include contact details, and ensure you have attached a link to their IMDB or other professional online resume. If there is more than one person in one role, please ensure you detail all of their information. You do not need to provide contact details for cast.

READ ONLY: NOT TO BE COMPLETED

Core Team	Name	Imdb Link / Link To Other Talent Profile	Latest Relevant Professional Credit	Welsh Connection (Born/Based)
Writer(s)				
Producer(s)				
Directors(s)				
Exec Producer				
Co- producer(s)				
DOP				
Editor				
Production Manager				
1st AD				
2nd AD				
Key Cast				

Creative

Writer's statement: why do you want to tell this story? What are your creative influences? How does this project fit into your broader ambitions/slate of ideas?

Producer's statement: what drew you to this project? How does this project fit into your business plan/slate of ideas?

Director's statement (if different to the writer): Why do you want to tell this story? what are your creative influences? How does this project fit into your broader ambitions/slate of ideas?

Welsh Benefit

<p>What is your estimated Welsh spend? <i>Welsh spend is defined as costs in Wales e.g. production costs etc, and direct spend to Welsh above-the-line talent. Please be realistic in your estimation here. There are elements of our funding that requires a spend calculation and in order to advise you on next steps, we'll need as accurate figure as possible.</i></p>	
Above-the-line costs	£
Below-the-line costs	£
No. of est. crew	
<p>No. of trainees <i>All projects we invest in are required to host four to six paid trainees, one of which may be a shadowing opportunity for a new and emerging filmmaker currently on one of our slates.</i></p>	

Schedule and Logistics

Proposed dates for pre-production, production and post-production and amount of weeks for each	<p>Pre production: dates from/to (no. weeks)</p> <p>Production: dates from/to (no. weeks)</p> <p>Post-production: dates from/to (no. weeks)</p>
Target delivery date	Month/Year
Total no. of days filming	
Total no. of crew	
Principal locations	

Schedule considerations.
Do you have anything driving your schedule?

Please elaborate on the cast and HOD's that you would like to appoint and why.

Please elaborate on the production workflow, locations and partners.
Highlight any particular complexity including cast/crew availability and COVID-19 contingency plans.

Budget

Is there anything you want to tell us about your budget? *This might refer to specific budget lines, additional information relating to covid-costs or detail about deferrals. It is recommended to provide a budget narrative in addition to appending a full production budget.*

Finance Plan

Please outline your finance plan for this project including any previous investment you have received in the project. The table below is designed to act as a guide and not all types of finance will apply.

Type of Finance	Funder / Financier	Amount (£)	Status (unconfirmed, LOI, offer letter and any further detail as applicable)
Lottery (e.g. BFI, Creative Scotland, Screen Ireland etc.)			
Co-production			
Private Equity			
Mezzanine Finance			
Gap Finance			
Grant Funding			
Presales			
Post Deal			
Tax Credit / Incentive / Shelter			
Deferrals			
Other			
Total (must equal budget indicated)			

Please elaborate on your strategy for financing the project.

Audience and Reach

Please provide an overview of the audience for the project and what strategies you intend to put in place to access or grow this audience.

If the project is based on existing IP, you should additionally provide details on the 'built-in' audience utilising sales figures, social media engagement, and any other relevant information.

Please provide an overview of the sales agents, distributors, festivals and other partners that you intend to approach and how you intend to position the film in the market, citing three recent comparable British films and their performance.

Please provide an overview for your last production if applicable, e.g. budget & revenue, release information and partners.

Sustainability Plan

We require every production we fund to support environmental sustainability, diversity & inclusion, skills and training, and broader business innovation. All productions must, for example, host trainees, carbon offset, provide disability access materials, and monitor the diversity of their cast and crew.

In addition to this, we want to support producers to go above and beyond to support the sustainability of the Welsh screen sector. We'll work with you to develop a Sustainability Plan that is unique to your production. We may offer up to £25,000 of non-repayable grant funding to support plans that could have a significant impact on the Welsh film sector.

Applications for Sustainability Plan funding will be by invite only and the funding can only be used toward the costs of the Sustainability Plan agreed with your Ffilm Cymru executive producer.

We expect producers to consider how each area intersects. For example, you might decide you want to focus on an ambitious training programme, going above required trainee numbers, but it would be key to weave environmental and diversity and inclusion considerations into that plan (for example looking at local recruitment and ensuring plain language advertising of roles).

Environmental Sustainability

Please let us know how you might limit the environmental impact of this film considering elements such as travel and use of materials
(max 500 words) You can read [Ffilm Cymru's Green Cymru Plan here.](#)

Diversity and Inclusion

Please outline how you intend to support equality, diversity and inclusion whilst working on this project, considering processes as well as representation such as the way you could cast, hire, run production, and engage with diverse audiences. Detail how you intend to recruit for roles, including for trainees as outlined below.

(max 500 words) You can read Ffilm Cymru's [Equality, Diversity and Inclusion Action Plan here](#).

Skills and Training

Please outline the training opportunities on your film. *Please detail any additional shadowing opportunities for Welsh writers, directors and producers on Ffilm Cymru's slate.*

(max 500 words)

Entrepreneurialism

We're interested to hear how this film can help to develop your company's business model and how you might be able to test and build the audience for it. *Please outline any viable plans you have for complementary IP exploitation, such as educational assets or spinoff work; audience development work, such as script readings, particularly within under-served communities; and/or any impact strategies for hybrid or self-release that there is a clear demand for.*
(max 500 words)

Please cite partners who might be able to help you to achieve these plans and how they might help you to build your audience.

(max 500 words)

Application Checklist

Please ensure all of the following information/supporting documents are submitted to complete your funding application:

Script

Full production budget, with Welsh spend clearly delineated, which is informed by review of the budget requirements provided within the FfCW guidelines such as FfCW legals, trainee and disability access requirements. You confirm you have included the following in your budget:

- At least national living wage for crew
- At least equity minimums for cast
- 4-6 trainee or shadowing opportunities, paying a skills levy of at least 0.5% of your core UK expenditure, monitoring diversity and inclusion of your cast & crew and carbon offsetting in order to meet Albert certification.
- Clearance of all rights in the project worldwide in all media in perpetuity (except for those sums due in respect of music public performance rights)
- Repayment of any FfCW Development or Horizons funding (if applicable)
- Producer/production fees proportionate to the proposed budget (see further below)
- All customary production insurances (including errors and omissions) on which FfCW will require to be named as an additional insured
- Delivery materials to Ffilm Cymru, including disability access materials, the costs of which must be included in the budget of the production.
- Adequate delivery materials for delivery to an international sales agent and all other financing partners, including the availability of soft-subtitling and audio description materials in cinemas and on any video-on-demand, DVD or Bluray disc release of the production
- Adequate unit publicity, stills, and footage
- FfCW's skills levy of 0.5% of UK core expenditure unless payment of the ScreenSkills levy is required by another financier
- A mandatory carbon offset provision of at least 0.1% of the total budget in order to meet Albert certification
- Sufficient allowance for accounting and audit costs including those related to the final audit and the UK tax credit
- Covid health & safety costs
- A separate Covid Super Contingency of 2.5% of the direct costs of production
- Adequate legal costs for the production and financiers
- All financing costs
- You will usually be expected to have a completion guarantee in place for your production
- A contingency of 10% of below the line costs
- Partial reimbursement of legal and accountancy fees for which the following should act as a guide:
 - For budgets up to £500,000 - £5,500
 - For budgets up to £1,000,000 - £8,800
 - For budgets from £1,000,000 - £1,500,000 = £13,750
 - For budgets up to £2,000,000 - £16,500
 - For budgets exceeding £2,000,000 – as advised

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Draft production schedule	<input type="checkbox"/>
A look book, mood reel or other visual reference document	<input type="checkbox"/>
A link to the director's last completed work (please ensure this link stay open for 8 weeks following your application)	<input type="checkbox"/>
CVs for your core team and an active link to the director's last completed work	
Any LOI's or written confirmation of finance confirmed within the body of the application or sales agent attachment	<input type="checkbox"/>
Sales agent estimates (if available)	<input type="checkbox"/>
UK Subsidy Control Declaration Form	<input type="checkbox"/>

Your application will not be complete until all of these items have been delivered. We also ask applicants to deliver a copy of their Company Sustainability Policy, if available.

If you would prefer to submit a link to a dropbox or other online storage site for all your documents, then please include the link and password below. You are also welcome to submit other supporting documents, such as look books, a more detailed production schedule/timeline or a link to a teaser or sample footage. We encourage you to accompany any sample filmed material you provide as part of your application with a description of how it represents the intended story, style, subject, or another aspect of the project.

Declarations & Data Protection

We hereby confirm, declare and warrant that the following information is true and correct to the best of our knowledge, information and belief as of today's date:

1. That no amounts are due, owing and unpaid to Ffilm Cymru in respect of any projects in relation to which this company or any of its associated companies (collectively, 'the Producer') has been in receipt of funding from Ffilm Cymru; and/or any projects now owned or controlled by the Producer in respect of which a third party has been in receipt of funding from Ffilm Cymru (including but not limited to amounts due in repayment of development loans in respect of projects that have subsequently been produced) under any agreement, scheme or initiative;
2. That Ffilm Cymru has been furnished with the most current and up-to-date sales report for every project produced or co-produced by the Producer in receipt of funding by Ffilm Cymru and in respect of which Ffilm Cymru has an entitlement to share in revenue; and
3. In all other respects the Producer is in full compliance with all agreements entered into by it with Ffilm Cymru (including delivery of all contractual delivery materials to Ffilm Cymru by the contracted delivery date).

I have read, understood and confirm the above.	<input type="checkbox"/>
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Ffilm Cymru will use the information provided in this application form to help process your application. This information may be held on computer and may be used for statistical purposes. The information may be stored, processed and passed in confidence to or shared with individuals or organisations who are helping us assess applications or monitor funding. All information will be treated in accordance with the Data Protection Act 2018, the General Data Protection Regulation and associated legal provisions concerning data protection. You have a right to ask for a copy of the information held by Ffilm Cymru in its records. You also have the right to require

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Ffilm Cymru to correct any inaccuracies in your information. For more information, please refer to [our Privacy Policy](#).

I have read, understood and confirm the above.	<input type="checkbox"/>
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I confirm that all information provided on this application, and in any material submitted in support of it, is truthful and accurate. I confirm that all other applications to other distributors of Lottery awards have been declared. I undertake to inform Ffilm Cymru fully and immediately of any changes affecting this application or related materials. I confirm I have the authority to make this application on behalf of the applicant organisation.

I have read, understood and confirm the above.	<input type="checkbox"/>
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Name	
Signature	
Position	
Date	

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Co-Signature: (If required by company policy or rights agreement or if an international co- production)	
Name	
Job Title	
Date	

Please check this box if you would like to receive emails about similar funding and training opportunities from Ffilm Cymru Wales.	<input type="checkbox"/>
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Contact Details

If you have any queries, or if you would like to discuss any aspect of your project prior to application, please contact:

Bizzy Day

Production Executive

bizzy@ffilmcymruwales.com