



# Y Labordy 2021- Guidelines and FAQs

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## Introduction

Ffilm Cymru is the development agency for Welsh film and a national delivery partner of BFI NETWORK. Through National Lottery funding, BFI NETWORK brings together film agencies from across the UK to discover, develop and fund new and emerging writers, directors and producers. Our BFI NETWORK Wales activity supports filmmakers at this level born or based in Wales.

## What Is Y Labordy?

**Y Labordy** is a professional development programme for emerging producers of film, TV and theatre who have the ability to work in the Welsh language. It provides opportunities to expand knowledge, develop skills and draw up a career action plan under the guidance of an experienced industry mentor.

Led by S4C, Arts Council of Wales, Ffilm Cymru Wales and BFI NETWORK Wales, **Y Labordy** returns for its third iteration, having previously focused on writers and directors.

The aim of **Y Labordy** is to broaden the talent pool of producers working in the Welsh language, equipping them with an understanding of industry practice, international appeal and their own unique vision.

**Y Labordy** will run as a 6-month online programme (not full time) of masterclass and workshop sessions exploring the creative, business and leadership skills of producing and led by industry experts, alongside individual bespoke mentoring with an established producer to support each participant across a specific project or slate of projects.

The programme will have an ambitious, multidisciplinary approach, with producers encouraged to explore working across film, TV and theatre, as well as other platforms such as VR, immersive and games.

There are 4 places available.

Producers will complete **Y Labordy** with enhanced producing capabilities and a personalised development plan designed with Ffilm Cymru Wales and their respective industry mentor.

## **Application deadline**

Friday 3rd December 2021 at 3pm.

## **Who can apply?**

To be eligible for **Y Labordy**, you must:

- Be over 18 years of age and not in full time education;
- Be either resident in Wales, or born in Wales but resident elsewhere;
- Have produced at least one piece of work at professional, fringe or college student level (e.g. a short film, a play, a TV programme, web series or online content produced to a professional standard) AND/OR have an Assistant Director, Production Coordinator or equivalent level production department credit on a professional film, TV or theatre production.

To fully benefit from **Y Labordy** you should also:

- Have ambitions to produce a Welsh language feature film, high-end television series or theatre production on a large scale;
- Not yet have been lead producer on a completed feature film of over 60 minutes in length which achieved festival/theatrical release;

- Have one or more projects that you specifically want to progress with mentoring support;
- Be open to explore working across platforms, including film, TV and theatre, as well as VR, immersive and games;
- Demonstrate a commitment to working in the Welsh language (support will be available for those who wish to improve their Welsh language ability).

We particularly welcome applications from producers who identify as from an under-represented race or ethnicity, or as D/deaf, Disabled, neurodivergent, or as from a socio-economically disadvantaged background. We are also keen to see a commitment to working with under-represented talent across producers' slates.

## How do I apply?

Applications must be submitted by email to [network@ffilmcymruwales.com](mailto:network@ffilmcymruwales.com) by the application deadline (see above). Please include:

- A completed application form;
- A current CV (please include IMDb links if relevant).

You may submit an application in either Welsh or English.

After submitting your application, you will receive an online link to complete **equality and diversity monitoring forms**. The data is collected anonymously and will only be used for compliance with [The Equality Act of 2010](#), in the advancement of our [EDI Action Plan](#), and to report to our stakeholders where this is a contractual requirement.

Please ensure that you have read, understood and answered all sections. Incomplete and/or late application forms will be considered ineligible.

## Can I get support to make an application?

To find out more about making an application and what we're looking for, we recommend that you sign up for our [Y Labordy launch event](#), which will include a Q&A opportunity.

If you would benefit from tailored advice on making an application, [121 sessions](#) are also available. We are particularly keen to talk to those who are from underrepresented groups, and/or who experience barriers in applying for funding.

For applicants with access requirements, for example individuals who are D/deaf, hearing impaired, Disabled, neurodivergent or visually impaired, further support is available. For example, we can cover the costs of a BSL interpreter for a meeting with us prior to making an application, or scribing support for dyslexic applicants. Please note that we cannot cover access costs for which there is already other funding in place e.g. Access to Work support. We also cannot cover the purchase of hardware or software.

We can also accept the application forms via post, or answers in alternative formats such as a short video or slide deck. This should be agreed with our team prior to submission.

Please contact us to discuss your requirements in confidence, in advance of making an application (see contact details below).

## Contact details

Completed applications must be emailed to [network@ffilmcymruwales.com](mailto:network@ffilmcymruwales.com) by Friday 3<sup>rd</sup> December at 3pm.

If you have any questions, please contact:

GWENFAIR HAWKINS | Development Executive |  
[gwenfair@ffilmcymruwales.com](mailto:gwenfair@ffilmcymruwales.com)

TRACY SPOTTISWOODE | BFI NETWORK Wales Events & Training  
Coordinator | [tracy@ffilmcymruwales.com](mailto:tracy@ffilmcymruwales.com)

You can also reach us by phone at 07902 492109.

If you would like to keep up to date with Ffilm Cymru funding schemes, training events and other opportunities, please [subscribe to our mailing list via our website](#).

## **What happens to my application?**

Once you have submitted your application, you will receive a confirmation email with a reference number and a link to our diversity monitoring form. You must complete the form before your application can be assessed. There is a 'prefer not to say' option for all questions.

If your application is not eligible, we will inform you that your application has not progressed to the assessment stage. If your application is incomplete, we will provide you with a timeframe to provide any missing details before the application proceeds to assessment stage. We may also request further information from you.

If your application is complete and eligible, it will proceed to assessment stage.

## **Assessment**

Each application will be reviewed by a panel of at least 2 assessors from Ffilm Cymru, S4C and Arts Council Wales. External assessors

may also be used depending on the nature and overall number of applications received.

The following criteria will inform our assessment:

- The potential of the applicant, as demonstrated by their experience and ambition;
- The likely benefit of **Y Labordy** participation to the applicant's career development as a producer;
- The overall group of individuals supported, considering equality, diversity and inclusion.

All applicants will be notified of whether they have been selected within 2 weeks of the application deadline. Selected applicants will enter into a Participant Agreement with Ffilm Cymru outlining the terms and conditions of **Y Labordy**, including drafting a plan with mentors and completion of a final report at the conclusion of the programme.

Brief, headline feedback will be provided on request to unsuccessful applicants.

## **Y Labordy Timeline**

Please note that the following is an indicative timeline. Dates may change.

- **Tuesday 9<sup>th</sup> November 2021** - Applications open
- **Friday 19<sup>th</sup> November 2021** – Y Labordy launch event
- **Tuesday 23<sup>rd</sup> & Thursday 25<sup>th</sup> November 2021** – 121 advice sessions
- **Friday 3<sup>rd</sup> December 2021 at 3pm**- Application deadline
- **Friday 17<sup>th</sup> December 2021** - All applicants notified of whether they have been selected

- **January 2022** – Participants meet Ffilm Cymru team and supported to develop draft career plans. Commencement of mentor matching
- **February 2022** – Online programme and mentoring starts
- **July 2022** – Online programme and mentoring finishes

Please note: The online programme will be scheduled to fit around the participants' other commitments as much as possible, however we will also expect producer participants to attend the relevant dates and times that are set in advance.

## FAQS

### **What counts as emerging? Am I too experienced?**

If you have made short films – at graduate or professional level - but never produced high-end TV or a feature film, or you have produced theatre – at fringe or professional level - but nothing for the screen, then you are eligible. If you're not sure if **Y Labordy** is right for you, we advise signing up for our launch event and/or a 121 advice session.

### **What level of fluency in Welsh do I need to have?**

It could be your first language, or Welsh can be your second language or you may be a learner at intermediate or advanced level as long as you have the ability and willingness/commitment to understand the language and communicate in it effectively with others. Support will be available for those who wish to improve their Welsh language ability.

To help determine your level of fluency in Welsh here is some helpful information from the National Centre for Learning Welsh website:

(English)

[dysgucymraeg.cymru/media/3239/151217description\\_sgiliau.pdf](https://dysgucymraeg.cymru/media/3239/151217description_sgiliau.pdf)



(Welsh) [beacons-npa.gov.uk/wp-content/uploads/151217Disgrifiadoalluargyferpobsgil.pdf](https://beacons-npa.gov.uk/wp-content/uploads/151217Disgrifiadoalluargyferpobsgil.pdf)

**I was born in Wales and speak Welsh, but I live outside of Wales now, can I still apply?**

Yes. The programme will run online so will be accessible for those based outside of Wales.

**Can I apply if I'm a documentary / animation producer?**

Yes. You'll benefit most from the programme however if you have a broader interest in working across different platforms such as film, TV, theatre, VR, immersive and games.

**What will the time commitment be if I am selected to participate?**

This is a part-time 6-month programme, which will be designed to fit around participants' other commitments. We will expect attendance at monthly online sessions, a blend of masterclasses and workshops, with dates set in advance. Mentoring will be scheduled between the mentor and the mentee, comprised of at least 4 sessions over 6 months.

**I have access requirements. If I am selected, will reasonable adjustments be made?**

For applicants with access requirements, for example individuals who are D/deaf, hearing impaired, Disabled, neurodivergent or visually impaired, reasonable adjustments will be made to the delivery of the programme. If you would like to discuss your requirements in confidence, please do get in touch with us.

**Is childcare/carer support available?**

Childcare support bursaries or carer allowances will be available in cases where you would otherwise be unable to attend sessions. You may be asked to provide documentation to support your claim.

## ***Appendix - Ffilm Cymru Wales CBC Lottery Funding - Standard Terms of Business***

These Standard Terms of Business form part of and should be read in conjunction with any Participant Agreement issued by Ffilm Cymru Wales CBC. Where there is any conflict between the two then the Participant Agreement prevails.

1. The law and Government regulations on distributing National Lottery funds may change. Ffilm Cymru Wales therefore reserves the right to review funding schemes and/or change its' policies, procedures, and assessment criteria.
2. Ffilm Cymru Wales will not be liable for any loss, damage or costs arising directly or indirectly from:
  - The application process;
  - Ffilm Cymru Wales' decision not to select an applicant; or
  - Dealing with an application.
3. Ffilm Cymru Wales' and Y Labordy funding partners' decisions on applications are final. Formal appeals against decisions will not be considered unless the applicant has good cause to believe that the procedures for processing the application were not adhered to or applied in such a way as to prejudice the outcome of the application. Ffilm Cymru Wales' Complaints Policy can be obtained on request from [enquiries@ffilmcymruwales.com](mailto:enquiries@ffilmcymruwales.com).
4. Ffilm Cymru Wales will not provide participant access until it has received a fully executed copy of the Participant Agreement and until any conditions precedent as defined within the Participant Agreement have been satisfied.
5. Ffilm Cymru Wales is required to publicise information on the number of applications it receives and the selection made: this information will include the name and agreed profile of the successful applicant.
6. The Freedom of Information Act 2000 gives members of the public the right to request certain information held by Ffilm Cymru Wales. This includes information held in relation to applications to Ffilm Cymru Wales' National lottery funding programmes and schemes. Therefore if you choose to apply to Ffilm Cymru Wales the information you supply may be disclosed under the Freedom of Information Act, in whole or in part.
7. Ffilm Cymru Wales is committed to improving the diversity and inclusivity of the screen industry. We ask all applicants to complete anonymous diversity monitoring forms. Ffilm Cymru Wales may publish any anonymous diversity data you provide on an annual data aggregated with other application and award data, as further detailed in our [Privacy Policy available at ffilmcymruwales.com](#).

8. Ffilm Cymru Wales requires participants to credit Ffilm Cymru Wales and BFI NETWORK Wales with the support of the National Lottery, Arts Council Wales and S4C in all verbal and written published materials relating to the support received including utilisation of the Ffilm Cymru Wales, BFI NETWORK, National Lottery, Arts Council Wales and S4C logos.
9. Ffilm Cymru Wales can withhold or reclaim support in the following circumstances:
  - the application has been filled in dishonestly or with incorrect or misleading information, whether deliberately or accidentally;
  - if the participant acts dishonestly or negligently in relation to the support they are receiving.

AND

- any other breach as defined in the Participant Agreement.
10. The participant shall deliver to Ffilm Cymru Wales a final report on outcomes of their participation in the programme. This final report will be shared by Ffilm Cymru Wales with Y Labordy funding partners BFI, Arts Council Wales and S4C.